

# WOODLAND HILLS CLUB

January 11, 2016

## RULES AND REGULATIONS

### SECTION I

#### Purpose:

The following Rules and Regulations are for the protection and benefit of all Members. The general guiding principles upon which these regulations are established are threefold:

Safety  
Health  
Social Courtesy

Parents are requested to caution their children to observe all rules and obey instructions from the Pool Manager and other Employees.

#### Responsibility:

The Club assumes no responsibility for any accident or injury occurring on Club property to any Member or Guest, or for the loss or damage of any property brought into or left on the Club premises by any Member or Guest.

### SECTION II

#### Pool Hours:

##### A. Swimming and Game Activities

1. Memorial Day Weekend thru Labor Day Weekend
2. 12:00 Noon to 8:30 PM daily, weather permitting.

##### B. Swimming Lessons and Swim Team

1. Lessons: Monday through Friday mornings.
2. Swim Team: Monday through Friday mornings.

##### C. The Pool may be closed for maintenance operations, health conditions, weather, or any other reason deemed appropriate by the Pool Manager and/or the Board of Directors.

### SECTION III

The key to maximum benefit and security for Members and Guests lies in an effective identification system.

- A. All persons entering the Pool area must register with the Gate Attendants.
- B. A detailed family listing of Members (as defined in the by-laws) will be furnished to the Gate Attendant each year. This will be known as the Master Register.
- C. All Members must identify themselves to the Gate Attendant or be identified on the Master Register by the Gate Attendant, and sign the Daily Attendance Sheet each time they enter the Pool.

### SECTION IV

Guests and Fees:

Guests will only be admitted when accompanied by a Member.

Guest admissions should be paid through the purchase of Guest Cards at \$35.00 for five admissions obtained in advance and paid for by check, to avoid the handling of cash at the gate. Gate Attendants will accept members' checks made payable to "Woodland Hills Club." Individual guest admissions are \$8.00 per person.

Members are required to register their Guests with the Gate Attendant upon entering the Pool and must accompany them while in the Pool area. Members are required to cooperate with the Gate Attendant in registering Guests and are responsible for the actions of their Guests.

- A. Guests: Each family shall be allowed two "guest privileges" per week. A "guest privilege" shall consist of admission to the pool of one or more members of any one family. The daily admission fee is charged for each adult and/or child guest.
- B. Caregivers: Members using Caregivers are responsible for registering their Caregivers at the Gate. A fee will be charged.
- C. Parties: All private parties must be registered with the Gate Attendants at least one week before the event and must be approved by the Pool Manager. Party size should be limited to 15 children/adults with at least one adult Member in attendance, at a cost of \$8.00 per Non-Member. Parties are to be limited to three hours in duration. A maximum of three parties per family per season will be permitted.

#### D. Raft Night

1. Wednesdays: "Raft Night" may be held on Wednesday nights for children age 15 and younger. Members are permitted to bring two guests and must register with the Gate Attendants. A fee of \$5.00 per Member and \$8.00 per Non-member will be charged.
2. Thursdays: On Thursdays an Open Age "Raft Night" may be held. Members are permitted to bring two guests and must register with the Gate Attendants. A fee of \$5.00 per Member and \$8.00 per Non-member will be charged.

#### SECTION V

##### Use of the Pool by Members and Guests:

The Pool Manager and Lifeguards are dedicated to providing maximum enjoyment of the facilities with due regard for your health and safety. The Pool Manager and Lifeguards ARE NOT expected to supervise individual children of any age. CHILDREN UNDER THE AGE OF 10 YEARS MUST BE SUPERVISED AT ALL TIMES BY A RESPONSIBLE ADULT.

- A. An adult shall be defined as a person 18 years of age or older.
- B. Children who have not reached their 10<sup>th</sup> birthday will not be permitted to swim without adult supervision.
- C. All children under the age of 12 must be accompanied by an adult after 7:00 PM.
- D. Parents must assume the responsibility for the safety and supervision of their children. Children will not be permitted in the Kiddie Pool unless accompanied by an adult. Children who have reached their sixth birthday will not be permitted in the Kiddie Pool.
- E. An adult swim break may be called every hour by the lifeguard(s) on duty, at which time all persons under 18 years of age will be required to leave the Pool and Pool Deck.
- F. Swim Suits must be worn in the Pools.

#### SECTION VI

##### Conduct and Safety:

All water sports contain an element of danger to human life. An activity that may be "fun" to one person may be dangerous to others nearby. For these reasons, the Pool Manager and Lifeguards have absolute authority to enforce the following rules:

- A. Persons who ignore warnings by Lifeguards can be immediately denied Pool privileges.
- B. No glass containers of any kind are allowed in the Pool area.
- C. No running, pushing, wrestling, ball playing, horseplay, or causing undue disturbance in permitted within the fenced in area.
- D. Children wearing flotation devices MUST be supervised by an adult while in the Pool.
- E. Equipment taken into the Pool is subject to the approval of the Pool Manager.
- F. No abusive or offensive language is permitted.
- G. Children are required to demonstrate proficiency in swimming as prescribed by the Pool Manager prior to entering the deep end of the Pool.

## SECTION VII

### Health and Sanitation:

Everyone wants the Pools to be clean. To insure this, personal cleanliness is necessary. Any play material used in the Pools should be washed before being placed in the Pools, if it is dirty.

- A. Anyone with skin abrasions, colds, coughs, inflamed eyes, infections, or wearing bandages may be refused admission to the Pool at the discretion of the Pool Manager.
- B. Children not toilet-trained will be required to use approved swim diapers when using the Pools
- C. No food or drinks may be consumed on the Pool Deck and portable grills are prohibited within the fenced in area.
- D. Smoking is not permitted on the Main Pool Deck, in the Bathhouse, under the Pavilion, or around the Kiddie Pool. Smokers are requested to properly dispose of all extinguished materials.
- E. Chewing gum and smokeless tobacco are not permitted within the Pool area.
- F. Rest Rooms and Shower Facilities: In order to keep the shower areas clean and safe, the following rules must be followed:
  - 1. Members and Guests are responsible for turning off the water and removing

- personal items when leaving the showers.
2. Children under age 10 **MUST BE SUPERVISED** by an adult when using the Bathhouse.
- G. Members and/or guests engaging in actions determined to be a nuisance or harmful to the health and welfare of fellow members and guests are subject to disciplinary action. Disciplinary action may be determined by the pool manager and/or the board of directors on a case by case basis.

## SECTION VIII

### Use of Facilities and Equipment:

Wear and tear on equipment occurring through normal use is expected and is not considered willful property damage.

- A. The cost of any property damage will be charged to the responsible Member. Until restitution is made for any such damage, the Member responsible will not be permitted to use Pool facilities.
  1. The Pool Manager and/or Lifeguards will immediately determine the responsibility and extent of damage and will report to the Board of Directors for billing to the responsible Member.
- B. Members using recreation and picnic areas will be responsible for leaving the area in a clean and orderly condition after their use.
- C. Sporting equipment, such as shuffleboard equipment, bats, and wiffle balls, volleyballs, and basketballs will be under control of the Pool Manager at all times. Members and Guests are asked to return such items to the Gate upon completion of play. Abuse or misuse of such equipment by a Member or Guest will be cause for recall of equipment.
- D. Pool Personnel must light all grills. Grills are to be turned off before leaving the Pavilion.
- E. Tables may not be reserved, nor may they be claimed by people placing picnic baskets and other items on them, and then leaving the area. Any table not actually being used may be so used by any Club Member.

## SECTION IX

### Tennis:

The following rules and regulations are designed to insure equal opportunities to all Club Members for use of the tennis court and to keep the court in playable condition.

- A. The tennis court will be available for play from 8:00 AM until closing of the Pool, except for those hours reserved to League Play, Tournaments, and Club sponsored tennis instruction. The courts will be available for play only during the club operating season, as defined by the board each year.
- B. Members may sign up in person at the pool desk or via phone (724-941-9993) to reserve playing time. A new sign-up sheet will be posted at 4:00 PM daily, covering reservations for the next day. No reservations may be made for more than one day in advance. In the event it should be necessary to cancel a reservation, the cancellation may be phoned in at any time during the day and should be made as soon as possible.
- C. Members reserving the courts via the club reservation list maintained at the pool desk have preference for the court over players who have not signed up for the court.
- D. Players having reservations must be present at the time their play is to start or lose their places on the reservation list. Reservations will be held only up to ten minutes past the scheduled start of play.
- E. An individual may play only once each day for one hour maximum. No individual may play on a reserved time basis on two successive days.
- F. Appropriate Court Tennis shoes must be worn at all times.
- G. Maximum playing time will be one hour, starting on the hour.
- H. Guests may play only with Club Members. Before play, a guest fee in the amount of \$8.00 or one punch on the guest pass must be given to the Gate Attendant at the Gatehouse. This will allow the guest access to all of the club facilities for that operating day only.
- I. The Board reserves the right to withdraw tennis privileges from anyone abusing the courts or failing to observe the above rules and regulations. Any complaints or problems should be brought to the immediate attention of the Pool Manager.
- J. To insure equal access to the tennis courts, the Board requests that no family or individual monopolize the court to the exclusion of other Club members by playing at the same time daily or on successive weekends. The Board reserves the right to limit the maximum monthly playing time of any Member or Guest.
- K. Lessons: The board reserves the right to regulate any tennis lessons at the club. The following rules are set by the board, to be administered by the pool manager and the staff:
  - 1. Individual lessons can be obtained thru the Woodland Hills Staff for basic lessons.

2. Should a member wish to bring in an outside instructor in to be taught an individual lesson, the following shall apply:
  - a. If the instructor is not a club member, they must sign in at the gate house for each visit, and pay the daily guest membership fee of \$8.00 per day.
  - b. Each instructor must provide a copy of their certificate of insurance, to be placed on file at the gate house for the season it covers. If the certificate expires prior to the end of the Woodland Hills season, a new certificate must be presented as needed.
  - c. Usage of the courts for this purpose will follow the regulations set forth in Section IX, paragraphs A. through J.
3. All group lessons must be approved by the board, and be at a set time and frequency. The board will review and approve of any group instructor prior to the beginning of any program. The court will be set aside for this use during the approved times.
  - a. If the instructor is not a Woodland Hills staff member, the instructor must provide a copy of their certificate of insurance, to be placed on file at the gate house for the season. If the certificate expires prior to the end of the Woodland Hills season, a new certificate must be presented as needed.
  - b. Each person attending the group lesson must sign in at the gate house prior to taking the court for each lesson.
  - c. Non-members can be included during the group instruction lesson. There is a daily court fee of \$8.00 per non-member per session, to be collected at the gate house during the sign in period prior to each lesson. This fee would allow the non-member access to the court and the restroom facilities for the instruction period only.

## SECTION X

### Miscellaneous:

- A. No pets are allowed on the Club grounds.
- B. Club Members and/or their Guests are requested to present complaints, suggestions, or observations concerning any of the Club facilities or operations to the Board of Directors or Pool Manager for appropriate action.
- C. No Member or Guest will use the name of the Woodland Hills Club in any manner whatsoever without the express written consent of the Board of Directors.

- D. The rules may be revised or additional rules established at any time by the Board of Directors.
- E. Any failure to comply with the rules and regulations of the Club will be considered sufficient cause for immediate suspension of Pool privileges for the offending Member or person in his family unit for a period of one to seven days, and may also be considered sufficient cause for cancellation of membership.
- F. Notice of training programs, swim meets, and social events will be posted on the bulletin board on the Club grounds.
- G. Any person using intoxicants are subject to expulsion from Club property.
- H. In order to avoid a conflict of interest, no family member of a person currently sitting on the Board of Directors, nor any member of the Board of Directors, shall be employed by the Club.

**BY-LAWS OF THE CLUB ARE AVAILABLE AT THE GATE HOUSE**

**CLUB MAILING ADDRESS**

Woodland Hills Club  
PO Box 12861  
Upper St. Clair, PA 15241

**CLUB WEBSITE**

[www.whc-usc.org](http://www.whc-usc.org)

**CLUB TELEPHONE NUMBER**

(During the summer only)  
724-941-9993